



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT DEGREE COLLEGE
Name of the head of the Institution		S. Subrahmanyam
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		08832458842
Mobile no.		9866912541
Registered Email		jkcrjyec.seethanagaram@gmail.com
Alternate Email		principal@gdcseethanagaram.ac.in
Address		Opp. KGNM Trust, Purushothapatnam Road
City/Town		Seethanagaram
State/UT		Andhra Pradesh
Pincode		533287
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Rural
Financial Status	state
Name of the IQAC co-ordinator/Director	S. Subrahmanyam
Phone no/Alternate Phone no.	088532458842
Mobile no.	9866912541
Registered Email	jkcrjyec.seethanagaram@gmail.com
Alternate Email	principal@gdcseethanagaram.ac.in

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://gdcseethanagaram.ac.in/userfiles/IOAC-2016-2017.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://gdcseethanagaram.ac.in/userfiles/UG-Acadamic%20calander_2017-18.pdf

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	2.02	2016	25-May-2016	24-May-2021

6. Date of Establishment of IQAC

08-Jun-2012

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Rangoli Competitions	11-Jan-2018 60	15
Vision 2029 and Vision	10-Jan-2018	90

2050	180	
Students Participated in Meeting	09-Jan-2018 180	20
Students with Farmers	08-Jan-2018 180	20
5 K Run	07-Jan-2018 60	10
ODF-Rally in Adopted Villages	06-Jan-2018 180	90
Students with People everyday	05-Jan-2018 180	30
Open Defecation Free	04-Jan-2018 180	50
Health Profile	03-Jan-2018 180	20
Janmabhumi Pledge	02-Jan-2018 60	120
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
NIL	NIL	NIL	2018 0	0
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	1
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	

IQAC represents itself in administration and academic aspects of the college to ensure and enhance quality education to students. 1.Feedback on curriculum and academic environment and other related aspects collected, analysed and reported to Head of the Institution with recommendations for initiation of appropriate activities/measures at various levels. 2.Preparation and adoption of policies, strategic plans and operating procedures for their deployment. 3.Facilitating Outcome Based Education by spelling out the Program outcomes, identification of Program specific outcomes, and course outcomes. 4.Participation in NIRF. 5.Submitted Institutional data for All India Survey of Higher Education Institutions.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Strengthen college website.	Strengthened the existing dynamic website by regular updations.
Introduce bio-metric attendance for staff and students.	Introduced bio-metric attendance for Students and Staff and connected to Integrated Attendance Management app (IOT based) of the government
Enhance skill development activities	Trained the students through JKC and enhanced the employable skills
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
STAFF COUNCIL	24-Jul-2017

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

14-Mar-2018

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

15-Feb-2018

17. Does the Institution have Management Information System ?

No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

As our college is affiliated to Adikavi Nannaya University, Rajamahendravaram, we strictly follow the syllabi of curriculum prescribed by our parent university. We plan accordingly our Teaching plans. The College implements the curriculum within the overall framework which is provided by the University. The curriculum is delivered depends on resource potential and institutional goals. Head of the institution distributes curriculum among the concerned department faculty (Heads). After receiving teaching plans of respective faculty, the heads of respective department distribute workload among their departmental faculty. Our institution follows chalk and board teaching method to deliver information among the students. We follow purely lecture method. Our faculty is committed to use teaching aids whenever necessary to make the teaching most effective and comprehensive, our faculty delivers the content to the students in much comprehensive manner. Our faculty tries to penetrate the curriculum by running different curricular activities such as seminars, project work, tutorials, assignments, group discussion etc. This will help to understand the curriculum and to gain practical knowledge in the respective subject. We have semester system and we are bound to complete our syllabi within the stipulated time. So that the students can be prepared to face the University examinations without any Teaching lacuna.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
NIL	NIL	Nil	0	NIL	NIL

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
Nil	NIL	Nil
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
Nil	NIL	Nil

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	Nil	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
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NIL	Nil	Nil
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Project Work	28
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>The institution collects the feedback on curriculum aspects and courses from different stakeholders such as the students, alumni, Faculty and Employers. Institution established IQAC in order to ensure and analyse the academic excellence at student and faculty levels. Periodical analysis is made by Academic Council from the following: student performance, faculty performance , utilization of infrastructure and requirements for quality enrichment. Institute collects the feedback physically from stockholders viz. Students, Parents and Teachers on Curriculum which is prescribed by the university. Feedback collected and analysed: The data is analysed and their suggestions are considered and for possible incorporation in the curriculum.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BSc	BZC	30	15	15
BSc	MPC	30	15	15
BCom	GENERAL	60	21	21
BA	HEP	60	27	27
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG	Number of fulltime teachers available in the institution teaching only PG	Number of teachers teaching both UG and PG courses

			courses	courses	
2017	150	Nil	7	Nil	7

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
7	7	2	Nil	Nil	Nil
View File of ICT Tools and resources					
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is implemented in the institute wherein a class is assigned to a faculty member who acts as their mentor for the entire programme duration. Mentor regularly interacts with the students and monitor their academic performance and attendance. Students are counselled by the mentors, class advisors, subject faculties and HOD for improving their academic performance and attendance. Mentors counsel the students regarding their performance and schedule additional lectures/practicals. At first year level, students academic and personal issues of concern are well looked after by the class advisor/mentors. The critical cases are handled by first year in charges. This way the students realize their responsibilities at the early stage itself. Mentoring system is followed by all departments from the second year onwards. The students are given guidance for career, personal, besides academic issues. A special arrangement is made available to the students to deal with psychosocial issues arising in cases like single parenting, bread earner in the family etc. For higher semesters, the mentors allocated to the students will council same group of students for three years i.e. the same set of students will be monitored and counselled till they have passed the course.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
150	7	1:21

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
8	7	1	Nil	Nil

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
Nil	NIL	Nil	NIL
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end

				examination
BCom	81	VI/III	18/04/2018	20/06/2018
BA	62	VI/III	18/04/2018	20/06/2018
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Reforms in Continuous Internal Evaluation (CIE) system at the Institutional level: Being affiliated to Adikavi Nannaya University, Rajamahendravaram, the college follows the evaluation structure as recommended by the university and hence has limited scope for modifying the evaluation system. At present, semester system for all levels and all faculties has been implemented by the university. Total weightage for external evaluation is 75 and for internal evaluation is 25. The modalities followed for awarding internal marks at undergraduate levels is as follows: Mid Exam-1 (25 marks) Test- 15 Marks Assignments/Group Discussions/Seminars (10 marks) Total: 25 marks Mid Exam-2 (25 marks) Test- 15 Marks Assignments/Group Discussions/Seminars (10 marks) Total: 25 marks The average of Mid exam 1 and 2 will be considered for internal evaluation.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Yes. Academic Calendar prepared by the University is followed. Various curricular, co-curricular and extra curricular activities are conducted in adherence to the university and CCE calendars.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://gdcseethanagaram.ac.in/userfiles/2_6_1.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
81	BCom	GENERAL	27	19	70.37%
62	BA	HEP	11	10	90.90%

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

[http://gdcseethanagaram.ac.in/userfiles/2_7_1\(3\).pdf](http://gdcseethanagaram.ac.in/userfiles/2_7_1(3).pdf)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Nil	0	NIL	0	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
NIL	NIL	

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NIL	NIL	NIL	Nil	NIL
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NIL	NIL	NIL	NIL	NIL	Nil
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
NIL	Nil

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
Nil	NIL	Nil	0
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
NIL	Nil
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
NIL	NIL	NIL	Nil	0	NIL	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
NIL	NIL	NIL	Nil	Nil	Nil	NIL
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Nil	Nil	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
BLOOD DONATION	NSS	3	10
ODF	NSS	7	100
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NIL	NIL	NIL	Nil
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
GENDER ISSUE	WOMEN EMPOWERMENT	WOMENS DAY CELEBRATIONS	3	60
AIDS AWARENESS	NSS	AWARENESS PROGRAM, RALLY	3	80
SWATCHH BHARATH	NSS	CAMPUS CLEANING	7	120
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
FACULTY EXCHANGE	P.KIRAN KUMAR, LECTURER IN ZOOLOGY	DISTRICT RESOURCE CENTER	360
FACULTY EXCHANGE	P.HEMANTH KUMAR, LECTURER IN	DISTRICT RESOURCE CENTER	360

	CHEMISTRY		
FACULTY EXCHANGE	SK.DARGA MADINA, LECTURER IN COMMERCE	DISTRICT RESOURCE CENTER	360
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
NIL	NIL	NIL	Nil	Nil	0
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
NIL	Nil	NIL	Nil
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
0	0

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Classrooms with LCD facilities	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
nil	Nil	0	2021

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	9803	Nil	212	Nil	10015	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
nil	nil	nil	Nil
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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/ GBPS)	Others
Existing	36	2	2	0	0	3	2	8	0
Added	0	0	0	0	0	0	0	0	0
Total	36	2	2	0	0	3	2	8	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

8 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
nil	nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
0.39	0.39	0	0

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Procedures for maintaining and utilizing physical, academic and support facilities: 1. Department Head submit their prepared budget for the purchase of items to Planning and Development Committee. 2. Budget is submitted to Principal for sanction. 3. After approval of budget, departmental head ask for three quotations from reputed suppliers. 4. All quotations are cross signed by three members of Planning and Development Committee and opened in presence of committee members and then quotations are handed over to HOD. 5. HOD prepares comparative statement and submits it to the Principal for sanction of purchase order of supplier with lowest quotation. 6. After receipts of all the items in the bills are entered in stock book and bills are submitted for payment to account section. Policies for maintaining and utilizing physical, academic and support facilities: College has formed procedure of maintaining and utilizing physical, academic and support facilities. HOD's of individual department

maintain their stock book and it is updated every year, separate stock books are maintained for recurring and non-recurring items. Stock book is maintained for physical and support facilities such as computers, furniture, lab equipment and sports equipment etc. Library: College has Central library. The library in-charge asks for requirements of books to all departmental heads at the beginning of each session. Budgetary provisions for the purchase of books are made. The order for purchase of books is placed after approval from principal.

The stock of library books is maintained in manual accession register. The books are issued to students and record is maintained in issue-return register. The return of books is ensured by issuing no due certificate to students before final examination. The staff is responsible for general maintenance of class rooms, building and ground etc. The responsibility of cleaning of class room and building is given to supporting staff. Repairing and maintenance of class room benches, black boards and fans etc. are done on the basis of as and when required. Sports Equipment: Stock of sports equipment is maintained in stock book of sports department. Director of Physical Education maintain all the physical facilities with help of supporting staff. Sports materials and equipment are purchased after formal approval from principal.

http://gdcseethanagaram.ac.in/userfiles/4_4_2.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	state govt scholarships	120	567723
Financial Support from Other Sources			
a) National	0	Nil	0
b) International	0	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching(Telugu)	08/09/2017	5	College
Remedial Coaching(Commerce)	09/10/2017	17	College
Remedial Coaching(Politics)	10/08/2017	17	College
Remedial Coaching(Economics)	08/08/2017	16	College
Remedial Coaching(History)	18/08/2017	21	College
Bridge Course(Telugu)	17/07/2017	5	College
Bridge Course(Commerce)	19/07/2017	20	College

Bridge Course(Politics)	19/06/2017	11	College
Bridge Course(Economics)	30/06/2017	12	College
Bridge Course(History)	17/07/2017	27	College

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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	00	Nil	Nil	Nil	Nil

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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
nil	Nil	Nil	College Level	74	8

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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2017	Nil	0	0	0	0

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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Nil	Nil

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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
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cricket	College	22
Kabaddi	College	14
Singing	College	6
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2017	nil	Nill	Nill	Nill	00	nil
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

Students with academic competencies are nominated as Class representatives and students from Cultural, Sports, N.S.S, and two girl student representatives nominated by the Principal, this is the form of the composition of the Student Council. Student Volunteers disseminate information from College administration and other committees to all students. They assist the teachers in planning, organizing and executing various student oriented activities. They act as mediators between students and teachers to share, discuss and solve their problems. Our students actively participate in cultural activities by promoting our customs and traditions. They take initiative in organizing events as varied and diverse as Rangoli Competition, Kabaddi, Cricket. Students also take active part in conducting Days like Traditional Day, Teacher's Day, Farewell functions and also take the responsibility of maintaining discipline on the Campus. Students avail of the opportunity of developing the soft skills that enhance their employability and make them more confident and presentable. All these practices show the active engagement of our students in all the activities that can lead them to over all personality development and enhance their communicative and professional skills

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

0

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

In Government Degree College, Seethanagaram, decentralization and participatory management are an interrelated pair of processes intended to promote collective leadership, and passed down from the top levels of the management, through the links of teaching and non-teaching groups, till it finally reaches the students in whom is fostered the awareness that everybody is part of a process that eventually will help all stakeholders develop to their fullest potential, and have the competence and confidence to meet all challenges of the world beyond the purely academic sphere. Mentioned below are two specific practices of decentralization and participative management during the last year: 1) Different Committees and Sub Committees were formed and the staff were involved in all the activities of the college. 2) The students were also involved in college development. The NSS unit of the college makes the students participate in different activities.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Examination and Evaluation	The different departments of the college are required to prepare their students according to the university-prescribed syllabus, to sit for examinations held according to the university-recommended schedule. The pattern and nature of questions and tutorial/practical assignments set by the college are in accordance with the criteria or pattern prescribed by the different boards of study. The recently introduced CBCS has brought about radical changes in the syllabus as well as in the system of evaluation. From the very beginning of every semester, students have been made aware of these changes, which now include evaluation on the basis of attendance, internal tests and assignments before the end-of-semester examinations conducted by the University.
Teaching and Learning	The college has always aimed at effective curriculum delivery through a well-planned and documented teaching-learning process, which has received new impetus since the introduction of the new Choice Based Credit System from 2015-16 AY. Teaching plans are based on an academic calendar. Teaching and Learning Process is refined through Student seminars, lecturers, debates, projects etc.,
Curriculum Development	Curriculum development The college does not have the freedom to develop its own curriculum, since it is

affiliated to Adikavi Nannaya University, Rajamahendravaram. The curriculum developed by the university has to be followed by all the affiliated colleges without deviations. whose centrally imposed syllabus is required to be followed by all colleges.

Library, ICT and Physical Infrastructure / Instrumentation

As there is no regular librarian, one of the teaching faculty is appointed as Incharge Librarian. Around 8000 books are available. Reference books are made available. Reading Room is made available. The College is located in the heart of the town. it has 10 acres of land with big play ground. it has a computer lab, library, gymnasium, Virtual Class Room, JKC, Wash rooms for boys, girls and the staff, Waiting hall for the boys and girls, staff room, NSS Room, Six Class rooms etc.,

Human Resource Management

Human Resource is the biggest asset to any institution. The students and the staff have been provided a friendly atmosphere. The students are at liberty to express their issues and opinions. Their issues are solved as much as possible. The Staff are allowed to enhance their professional skills etc., by participating in Seminars, FDPs etc.,

Admission of Students

The Admission Committee of our College, comprising our Principal and senior faculty members as well as a few senior non-teaching staff members work tirelessly to ensure fair and hassle-free admission of students. The admissions are made based on the guidelines issued by the University and CCEAP. 78 students were admitted in 2017-18 AY.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Nil	nil

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2017	nil	nil	nil	Nil

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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	nil	nil	Nil	Nil	Nil	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
nil	Nil	Nil	Nil	0
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	Nil	Nil	Nil

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
0	0	0

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

nil

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
P. VENKATESH, MLA OF RAJANAGARAM	40000	Remuneration for Science faculty
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	COMMISSIONER	Yes	PRINCIPAL

		OF COLLEGIATE EDUCATION		
Administrative	No	nil	No	nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

nil

6.5.3 – Development programmes for support staff (at least three)

nil

6.5.4 – Post Accreditation initiative(s) (mention at least three)

nil

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Telugu Bas hadinostav	29/08/2017	29/08/2017	29/08/2017	125
2017	how to empower the women in DWACRA	14/09/2017	14/09/2017	14/09/2017	8
2018	Voters Day	25/01/2018	25/01/2018	25/01/2018	100
2018	International Mother tounge day	28/02/2018	28/02/2018	28/02/2018	100

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Awareness on Women Empowerment by SHE TEAM	23/02/2018	23/02/2018	60	40
International Women's Day	08/03/2018	08/03/2018	60	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

The college is situated on the banks of the Godavari River. All its surroundings are covered with mangroves and plantations like banana which help supply fresh air and oxygen. Sufficient fresh ground water is available in the campus. Hazardous waste management The usage of plastic is prohibited in the campus as it is hazardous to the environment. Students are also advised not to use plastic carry bags and other plastic related material to keep the campus pollution free. If any of such hazardous material is found it is collected and buried in the out skirts of the college. On every Saturday from 4 Pm to 5 Pm all the students participate in the clean and green program in the campus. Around the campus very good grown up teak and other forest tree plantation is maintained for the last many years. Every year new saplings are planted with the help of forest and social forest departments.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Ramp/Rails	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2017	1	1	21/06/2017	180	International Yoga day	Discussions on International Yoga day	120
2017	1	1	29/08/2017	180	Telugu Bashadinostav	Discussions on Telugu Bashadinostav	125
2017	1	1	14/09/2017	180	DWACRA in Women Empowerment	Discussions on how to empower the women in DWACRA	8
2018	1	1	25/01/2018	120	Voters Day	Discussions on Voters Day	100
2018	1	1	28/02/2018	180	International Mother tounge day	Discussions on International Mother tounge day	110

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Ethics and Values	14/08/2017	In order to increase Human Values and Professional ethics among the students, the material was supplied to the students.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Janmabhumi Pledge	02/01/2018	02/01/2018	120
Health Profile	03/01/2018	03/01/2018	20
Open Deffocation Free	04/01/2018	04/01/2018	50
Students with People everyday	05/01/2018	05/01/2018	30
ODF-Rally in Adopted Villages	06/01/2018	06/01/2018	90
5 K Run	07/01/2018	07/01/2018	10
Students with Farmers	08/01/2018	08/01/2018	10
Students Participated in Meeting	09/01/2018	09/01/2018	20
Vision 2029 and Vision 2050	10/01/2018	10/01/2018	100
Rangoli Competitions	11/01/2018	11/01/2018	15

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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Water Harvesting Plantation

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1 Title of the Practice: Open Defecation Free Context that required for the initiation of the practice: Open defecation is the human practice of defecating outside (in the open) rather than into a toilet. People may choose fields, bushes, forests, ditches, streets, canals or other open space for defecation. They do so either because they do not have a toilet readily accessible or due to traditional cultural practices. The practice is common where sanitation infrastructure and services are not available. Even if toilets are available, behavior change efforts may still be needed to promote the use of toilets. Open defecation free (ODF) is a term used to describe communities that have shifted to using toilets instead of open defecation. This can happen, for example, after community-led total sanitation programs have been implemented. Open defecation can pollute the environment and cause health problems and diseases. High levels of open defecation are linked to high child mortality, poor nutrition, poverty, and large disparities between rich and poor. Ending open defecation is an indicator being used to measure progress

towards the Sustainable Development . Extreme poverty and lack of sanitation are statistically linked. Therefore, eliminating open defecation is thought to be an important part of the effort to eliminate poverty. Objective of Awareness Programme: The main objective of the programme is to bring awareness among the people of Seethanagaram mandal regarding ODF The Practice: In view of making Seethanagaram Open Defecation Free, Government Degree College, Seethanagaram decided to bring awareness among the people of Seethanagaram and its surroundings. Seethanagaram is a semi agency area and most of the people are illiterates and semi literates. Most of them are agricultural labours. They don't have awareness on ODF. Though they have toilets, they go to nearby toilets for defecation. As a result, they are affected by diseases. As the part of Best Practice and social responsibility, the students and the staff conducted various activities for ODF. The students and the staff went door to door in and around Seethanagaram and met the people. They explained the problems with open defecation. They conducted rallies in order to bring awareness among the people. Obstacles : In the beginning, some of the people have not shown in interest in ODF. Especially, the women expressed their hesitation to listen to the words pertaining to ODF. But with continuous motivation by te Impact of the practice : The people got motivated and they promised to use toilets at home. Resources Required: Students and the staff

About the Institution : 1. Name of the Institution : Government Degree College, Seethanagaram 2. Year of Accreditation : 2016 3. Address : Opposite KGNM Trust, Purushothapatnam Road, Seethanagaram, EG Dt, Andhra Pradesh,533287. 4. Grade Awarded by NAAC : B 5. E Mail : jkcrjyec.seethanagaram@gmail.com 6. Contact Person for further : V Narayana Moorthy, Principal, details 7. Website : www.gdcseethanagaram.ac.in

BEST PRACTICE 2 Title of the Practice: Educating the farmers Context that required for the initiation of the practice: The farmer is the back bone to any nation. We get food only when the farmer toils in the field.as we know, India is an agricultural country. Around 70 percent of the people in India depend on Agriculture. But most of the farmers are not educated. Though we are in the age of Science and Technology, most of the farmers are following conventional methods in farming. They don't follow innovative methods in farming. They are not aware of soil testing, natural fertilizers seasonal farming, marketing and hazards of chemical fertilizres, insecticides etc. It is the social responsibility of the students to bring awareness among the farmers regarding the innovative strategies in farming. Objective of the Programme: As the part of social responsibility and Best Practice, Government Degree College, Seethanagaram desired to educate the farmers in latest technologies in farming. The basic objective of the farmer awareness programmes was to give exposure to the farmers on various agricultural marketing reforms, modern marketing methods, direct marketing, group marketing, interface with the experts of commodities specialist and marketing personnel, ware housing, pledge financing and scientific storage of agricultural commodities in India and to upgrade their skilled on the subject. The Practice: The students and the staff went to nearby farmers in Seethanagaram and its surroundings villages and explained different strategies in farming and marketing. Obstacles: As the farmers were not educated, the students faced problem in making the farmers understand the concepts regarding innovative strategies in farming and farming. But the students thought in a different way to make the thing easier. They have shown you tube videos in smart phones to the farmers. As it was comprehensive, the farmers were able to understand the things. Impact of the Practice/Outcome: The farmers got motivated and they learned different strategies in farming and marketing. They expressed their gratitude to the students and the staff. Resources Required : Students, staff and smart phones

About the Institution : 1. Name of the Institution : Government Degree College, Seethanagaram 2. Year of Accreditation : 2016 3. Address : Opposite KGNM Trust, Purushothapatnam Road, Seethanagaram, EG Dt, Andhra Pradesh,533287. 4. Grade Awarded by NAAC : B 5. E Mail :

jkcrjyec.seethanagaram@gmail.com 6. Contact Person for further : V Narayana Moorthy, Principal, details 7. Website : www.gdcseethanagaram.ac.in

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://gdcseethanagaram.ac.in/userfiles/721.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government Degree College, Seethanagaram was established in 1983-1984 by Government of Andhra Pradesh on the Eastern side of the Holy River the Godavari in East Godavari District. The College is situated in a predominantly rural and educationally backward area and is intended to meet the academic needs of students belonging to Scheduled Castes, Scheduled Tribes and Backward classes. The District Collector, East Godavari certified the same in his certificate dated 4th August, 1998. Perhaps this College had the privilege of having its own building constructed in a very short time with the generous contributions from the public in a sprawling 10 acres of land donated by not less than 120 people of this area, with the sole aim of providing education to the underprivileged youth of this region. Right in front of the famous the then Gowthami Satyagrahashram this College was established. In the pre-independence period this Ashram was visited by Mahatma Gandhiji in 1929 1933. Many people from this area participated in the Independence Movement. The college, affiliated to Adikavi Nannaya Univerasity, Rajamahendravaram, offers instruction in B.A, B.Com., B.Sc. Courses . The college has a well equipped computer lab, big play ground, gymnasium, virtual class room, JKC, spacious class rooms with sufficient furniture.

Provide the weblink of the institution

[http://gdcseethanagaram.ac.in/userfiles/7_3_1\(3\).pdf](http://gdcseethanagaram.ac.in/userfiles/7_3_1(3).pdf)

8.Future Plans of Actions for Next Academic Year

- Implementation of blended learning through amalgamation of traditional classroom teaching with e-learning.
- Encouraging the staff towards research and to make them attend in FDPs , Seminars and Conferences for professional development.
- Creating eco-friendly campus through imposing a ban on the use of plastics
- Conducting sessions for improving communicatin skills and soft skills among the students.
- Giving much more importance to extra-curricular activities.
- Enhancing employability skills among the students through Jawahar Knowledge Center.
- Strengthening ICT based teaching.